



Department of Special Services

Bristol Board of Education
PO Box 450/129 Church Street
Bristol, CT 06011-0450
Phone 860-584-7050
Fax 860-584-7967

Kimberly Culkin
Director
Special Services
860-584-7051

Catherine Cassin
Supervisor
Special Services
860-584-7072

Molly Goodine
Supervisor
Special Services
860-584-7060

Amy Martino
Supervisor
Special Services
860-584-7058

Kristen Peck
Supervisor
Early Childhood
860-584-3335

Nathan Ziegler
Supervisor
Special Services
860-584-7055

October 28, 2020

Dear Parent/Guardian and Service Provider,

I hope that this letter finds you and your family healthy and well this 2020-2021 school year. It's seems hard to believe the winter weather will soon be heading our way.

This letter is intended to clarify Bristol Public Schools expectation regarding transportation for students attending specialized programs out of district. Please know that student safety is foremost in our planning and decision-making.

- In the event Bristol Public Schools are closed, there will be no out of town transportation.
- In the event Bristol Public Schools are delayed, students transported to programs out of district will similarly be delayed. Bristol follows a two-hour delay procedure. As such, when Bristol Public Schools are delayed, the AM pick-up time should be adjusted accordingly.
For example, a typical 7:00 AM pick up would instead be at 9:00 AM.
- In the event Bristol does not have a delay or cancellation however, the town in which the program is geographically located has a delay or cancellation, the pickup time will be adjusted according to the location of the town where the program is located.
For example, if your child attends a program in Farmington and Farmington has a 90-minute delay, the regular 7:00 AM pickup would instead be at 8:30 AM. If Farmington cancels and Bristol is in session, Bristol will not transport to Farmington that day.
- In the event Bristol has an early release, students attending out of district programs will be picked up at noon and returned to their home in Bristol.
- In the event the town in which the program is located has an early release, the student will be picked up either at noon or the recommended release time of the town where the program is geographically located, *whichever is earlier.*

Dr. Catherine Carbone, the Superintendent of Bristol Public Schools or her designee, authorizes delays and releases. ***Please do not expect a phone call from the district further announcing delays or cancellations.*** Delays and/or cancellations are posted on the Bristol Public School website and can be accessed at <https://www.bristol.k12.ct.us> as well as on local news stations.

Stay healthy and well.

Sincerely,

Kimberly Culkin
Director of Special Services

KC/td